



Office of Budget and Planning Users Listserv Instructions

To Subscribe

Sign up here:

<https://budget.arizona.edu/content/budget-and-planning-listserv-sign-updates>

OR

Send a message to **list@list.arizona.edu** from the address you want to subscribe to the list.

In the subject line of your message, type in:

subscribe budget_planning_usergroup Firstname Lastname

(replace names your own first name and last name)

Leave the message body blank.

To Unsubscribe

Unsubscribe here (Select **Remove** in the Sign Up/Remove dropdown):

<https://budget.arizona.edu/content/budget-and-planning-listserv-sign-updates>

OR

Send a message to **list@list.arizona.edu** from the address you want to subscribe to the list.

In the subject line of your message, type in: **unsubscribe budget_planning_usergroup**